GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 27th November 2024, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors F. Baker, P. Bates, D. Efde, R. Efde (Chair), P. Hitchman, T. Porter and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

 Meeting declared open at 7.31pm.

**2. To receive apologies for absence.**

 Councillors Goodwin and Rodger.

**3. To receive declarations of Interest in accordance with the Council’s Code of**

 **Conduct and with section 106 of the Local Government Finance Act 1992.**

 Councillors R. Efde and Wilkins – Memorial Hall, D. Efde – District Councillor,

 Councillor Bates – scouts, P Hitchman – Friends of Wakering Common.

 **4. To sign as a correct record the minutes of the Full Council Meeting**

 **held on 25th September 2024.**

*Resolved* that the minutes be approved.

 **5. Financial Matters**

 a**.** To approve Payment Schedules for Sep/Oct 2024.*Carried*

 b. To approve Receipt Schedules for Sep/Oct 2024. *Carried*

 c. To approve the Financial Statement for the 7 months to 31st October 2024.

 *Carried*

**6.** **To receive the Chairman’s report.**

 Attended Remembrance Sunday service at St Nicholas with Councillor Wilkins.

 Attended Code of Conduct training.

**7.**  **To approve the risk assessments.**

  *Resolved* that the risk assessments be approved.

**8. To receive reports from outside bodies:**

* **Rochford 100** – Report noted.

**9.** **At the Chairman’s discretion the exchange of relevant Council**

 **information.**

* Star Lane footpath cleared.
* Clerk applied for funding for projects from UK Prosperity Fund.
* Clerk – North Street streetlighting update.

**10. To receive reports from the County Councillor and District Councillors on**

 **County and District Council matters only (5 minutes each at Chair’s discretion).**

 Councillor Efde:

* Last RDC Full Council meeting cancelled.
* Scrutiny and Performance Committee.
* Planning and Development Committee updates.
* Low take-up of City Fibre.

 County Councillor Steptoe:

* Hedges and vegetation at Cedars, Crouchmans and Shoebury Road update.
* Twyford Avenue parking complaints.
* Manhole lid at Star Lane junction to be replaced asap.
* Approximately £3000 local funding available.

**11. Time allowing the meeting will stand adjourned to permit Parishioners**

**of Great Wakering to address the Council only once in respect of**

**business itemised on the agenda (3 minutes each at Chairman’s**

 **discretion).**

None.

 **12. Exclusion of the Press and Public.**

 **To agree that the press and public be excluded from the meeting for the**

 **remaining business on the grounds that exempt information as defined in**

 **paragraph 3 and 1 of Part 1 of Schedule 12A of the Local Government Act**

 **1972 would be disclosed.**

*Resolved* that the public be excluded.

**13. To agree the tender specification continues and to allow the Clerk to**

 **commence the procurement process for the 2025/26 grounds maintenance**

 **contracts in respect of:**

1. **Parish Council Burial Ground.**
2. **Parish Council Office surrounds and footpath.**

*Resolved* that the above be agreed.

**14. To consider and decide upon entries for the Villager of the Year**

 **competition.**

 *Resolved* that the winner be contacted by the Clerk.

**15. To consider a donation request from Show Up Productions.**

*Resolved* that the request be denied.

Meeting Closed 8.20pm

Next Meeting 29th January 2025